



RULES FOR USE OF THE CENTRE

Approved by the Executive Board on 1998/12/20

1. The Islamic Centre is for the benefit of all Muslims. It is to be used for religious, educational and social activities. All activities in the Centre shall be conducted within the framework of Islamic principles *and guideline set by the Islamic Society of Kingston.*
2. No activity shall be held in the Centre that contradicts Islamic principles and violates the sanctity of the Centre.
3. The prayer area shall be used for prayer, and religious studies and discussions.
4. No toys, food or drink are allowed in the prayer area.
5. The prayer area shall not be used for sleeping except for observing "I'tikaf" (*during Ramadan*).
6. Activities in the community hall must not disturb the prayer or religious discussions held in the prayer room.
6. The entire building is designated as a non-smoking area.
7. Booking of the community hall shall be coordinated through the chair, or person designated, by the Centre Management Committee.
8. The order of priority for use of the community hall shall be:
 - a. Functions organized for the Islamic Society,
 - b. Functions organized for an organized group (Women's Group, Youth Group, QUMSA, etc.) of the Society.
 - c. Muslim families and individuals; and
 - d. Others.
9. The Society shall establish a fee structure for the use of the community hall and the kitchen.
10. Groups using the community hall shall be responsible for, but not limited to, the following:
 - a. arranging the room according to the needs of the function;
 - b. stacking furniture to appropriate places after use;
 - c. cleaning the facility after use (including kitchen, refrigerator and the washrooms);
 - d. removing all garbage after use;
 - e. cleaning and storing of dishes, and cleaning the kitchen, if used; and
 - f. removing food from the kitchen and the refrigerator, if used.

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